

CONFIDENTIAL
SECURITY INFORMATION

13 February 1952

MEMORANDUM TO: Chairman, Working Group on Career Benefits

FROM : Executive Secretary/Career Service Committee

SUBJECT : Coordination re Career Service Boards and re Declaration of Intent

1. At its meeting on 12 February 1952, the Career Service Committee approved the attached Conference Report regarding the composition and responsibility of Career Service Boards. It is believed that this Report, with appropriate preamble, may be translated into a CIA Regulation setting up these Career Service Boards. The Committee, therefore, wishes each Working Group to consider the text of this Conference Report to ensure that the matters with which the Working Group has been concerned are fully and adequately covered in the statement of functions of the Boards and Secretariats. The Committee would like to be able to consider your recommendation at its meeting on Monday, 18 February 1952.

2. There is also attached a draft of "Declaration of Intent" and "Certification of Eligibility" prepared by the Working Group on Personnel Development Program. In view of the references to benefits, hardship, etc., it would also be much appreciated if your Working Group could likewise make recommendation concerning the final form of these two documents for consideration by the Committee on 18 February 1952.

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Attachments

cc: Members of the Working Group on Career Benefits

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